

Julian J. [unclear]
Instruction

Information

Interpretation

**To Govern Platformists in Filling
Engagements for
The Coit Lyceum Bureau**

We herewith set forth some rules and requests for the guidance of all the attractions on our list. They cover general lyceum customs, but especially the way this particular bureau wishes to operate its business. If some of the old-timers see nothing new in them, so much the better, providing you have really been following the directions as prescribed. Please remember, however, that each season finds many who are engaging in lyceum work for the first time, and we want them to get started right.

FINANCIAL ARRANGEMENTS.

Each attraction will receive from the bureau a week or ten days before its first date in our territory a check sufficient to cover the expense of such attraction the first week. On Friday of each week (or Thursday, if it should happen that Friday is open in the schedule) you will receive from the bureau a check large enough to cover salary for the week plus enough for expenses the following week. In this way there is never a time from a week before the first date is filled until the last one has been filled, that the attraction does not have bureau money on hand.