

**In-person:** Joshua Guthrie, Katheryn Frazier, Angelo Panzetta

**Remote:** Shelby Keister, Andrew Miller, Molly Smith

**Excused:** Amanda Pawling, Carli Belosh, Jodi Mihailoff

**Unexcused:** Roslyn Perry, Tyler Wills

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### Cluster Representation

- A new representative for Cluster 1 will be indicated by our next meeting

### Committee Representation Updates

- Finance and Facilities Committee (FFC)- Katheryn Frazier, Shelby Keister
  - The new class is at a higher academic level than prior - Class of 2029
  - Count day is September 10 - official number after drop/add day
  - ALIC @ Bessemer
    - 24 courses
    - Budget is 1.8M
  - The discount number has increased (78%), but it needs to go back down (74%)
  - Improve summer revenue - identify opportunities
  - Endowment draw continues to be 4.25%
    - Supplemental draw can go up to 7% if needed
    - Reduce reliance over time
  - 3% salary increase approved
  - TIAA Employer Match - incremental increase
    - 0.25% increase approved
  - 29% increase in electricity for the future
    - Solar to mitigate cost?
  - Liability that's non-health related went up 97k
  - Oracle update
    - Benefits include a more streamlined process and data-driven decisions
    - The financial services and human resources phase goes live around the end of year
      - Self-Service for employees will go away at the end of December; it will stay for students until mid-2028
    - The student phase will go live in mid-2028
    - Weekly training opportunities and how-to guides are coming
    - Expense reports
      - Account numbers will change in Oracle

- You will have access to only the ones that apply to you
  - Built-in digital approvals
  - No more paper
- Advancing Allegheny- Katheryn Frazier
  - Next meeting: September 15

### **Cabinet Meetings, August 2025**

- Net melt is zero, gained and lost some
- Microcredentials news release
- Student employment supervisor trainings were held in August
- Policy review, [cooperation with law enforcement](#)
  - Notify public safety about law enforcement or emergency services on campus
- Emergency communications
  - Chain of communication
    - Methods: Text chain, GChat, Email
    - Who needs what information?
    - Who needs to be notified?
  - Define emergency in standard operating procedures
  - Cover contractors in an emergency
  - Draft procedure and tabletop exercise to follow up
- State of the College, August 21

### **All-Staff Meetings**

- Next meeting will be tentatively on September 29 and October 27
  - Suggested for 1 pm
- In collaboration with the Staff Advisory Committee

### **Human Resources**

- Volunteer Time-Off
  - AAC members have used VTO successfully
  - Enter it like any other time off on Self Service
  - AAC will reach out to Debra Fitzsimons and/or Colin Hurley about a possible coordinated service day for employees to use their VTO
  - Andy Walker and Colin Hurley are also resources to volunteer
- TIAA financial representative Elizabeth Carlson will be on campus Tuesday, October 29, and Wednesday, October 30, to meet one-on-one with Allegheny faculty and staff who participate in our retirement program

- Pilot for new employee training - several newer Pelletier employees attended a series, and it was received well

**Items from the community**

- Blue & Gold Weekend - Friday, September 19 – Sunday, September 21, 2025
- MarComm: Virtual tour, outside photographer on campus to get photos