Administrative Advisory Committee Meeting Minutes
November 13, 2007

Present: Anna Button, Pam Majors, Angelo Panzetta, Mandy Prusia, Josh Tysiachney,
Guests: Jason Ramsey
Not Present: Jim Fitch, Peg Hart, Sarah Holt, Jacquie Kondrot, Andy Naples

The meeting was called to order at 12:10

Minutes Approval:
November minutes were approved, motion by Josh, seconded by Pam

Financial Report:
Josh reported that AAC currently has $506.09

FFC Update:
Jason reported a few brief highlights and encouraged everyone to read the minutes posted on the web. Two items of interest were the verbal agreement to purchase the Allegheny Commons apartments and the purchase of the house on Diamond Park. Jason also reported that the Datatel system is up and working with only a few minor issues.

Old Business:

- Email message to constituents – Josh provided AAC with the email message and it was decided to send email as is. There are also plans to send a follow-up email to constituents one month later outlining AAC's goals.

New Business:

- Cluster review and distribution – The results of last year's voting are being located. Mandy suggested not replacing Adam Bratton until elections. Josh is sending Mandy the email text. Mandy will be sending cluster lists to respective AAC representatives.

The meeting adjourned at 12:38

Respectfully submitted,
Anna Button