ADMINISTRATIVE ADVISORY COMMITTEE

Administrative Advisory Committee (AAC) Meeting
Reis Hall Lincoln Room, May 9, 2000

Present: Amy Hirschy, Rich Metzger, Ken Hanna, Sortie Parry, Marian Sherwood, Terrence Mitchell, Don Vrabel, Melissa Barnes

The meeting was called to order by chair Amy Hirschy.

The first topic discussed was the campus tour offered to college employees by Ken Hanna. Members commended Ken for a highly successful event and also thanked Marian and Sonie for helping to promote it. A suggestion was made to offer the tour again in the fall. Ken agreed to continue leading the tour whether or not he is on AAC. It was also suggested that we work with SAC in coordinating future tours.

Amy reported on a visit she made to an SAC meeting. At this meeting she began to forge a stronger link between SAC and AAC. She suggested that as a follow-up, AAC initiate a lunch with SAC this summer to develop a relationship and discuss ways we can work together.

Terrence reported on plans for the AAC open house to be held from noon to 1 p.m. on June 21st. The event will take place on the Pelletier Library patio, with the Moore Lounge as a rain location. Terrence will work with Marriott to arrange a dessert selection along with crackers and cheese. All employees will be invited. Terrence will also make nametags for AAC members so people can identify us. Melissa will contact student Kurt Stumpf to see if his jazz band can play for this event. Members agreed to pay the band a reasonable compensation.

Terrence, Marian and Amy gave an AAC election update. They received 45 ballots, with 18 people in the top group, 15 of whom indicated that they were willing to serve. A second ballot will be sent out on Friday, May 12th and due back on May 19th, through which voters will narrow the 15 to six new elected members. The election results will be reported on May 31st.

The next AAC meeting will be an end-of-year lunch on June 6th, at which we will welcome the new members. The lunch will be held at McKinley's at noon. Melissa agreed to bring copies of the bylaws to that meeting, as well as to send them out to the newly elected members.

Don gave an FFC report, stating that the committee had discussed all of the new initiative proposals in great detail and voted on 5 of them, then ranked them and passed them on to AEC for the final decisions. The recommendations considered were a Parent Program, a Dance program enhancement, a Managerial Economics program enhancement, a Mexico study program and a proposal to add varsity men's lacrosse and varsity women's golf to the athletic program. FFC may continue to meet once per month throughout the summer this year.

AAC then proceeded to discuss the need to nominate some candidates to replace Amy Hirschy's position on FFC. The nominees will be submitted to Richard Cook, who will select the replacement from them. A question was raised about the number of administrators who are supposed to be on FFC. After checking, Amy informed us that the number is two, in addition to the Academic Dean.

Amy suggested that we include either the director of residence life or the associate dean of the residential college in the nominations because of the number of buildings on campus that house students. Therefore, we named Terrence Mitchell as one of the nominees. In later e-mail balloting, the committee selected Karen Stone and Ann Areson as the additional nominees.

Melissa Barnes
Recording Secretary