

Fully Remote Meeting due to weather: Katheryn Frazier, Joshua Guthrie, Aimee Reash, Carli Belosh, Roslyn Perry, Molly Smith, Gordon Truesdale, Nick McIntire
Excused Absence: Jenna McCann
Unexcused Absence: Benjamin Mourer, Matthew Hanhold, Amanda Pawling

Meeting called to order at 12:05 by Chairperson Katheryn Frazier after an icebreaker: convince us why you do or do not like the snow.

Committee Representation Updates

- Finance and Facilities Committee (FFC)- Penny Drexel, **in need of a committee member to replace Kirsten Peterson**. Katheryn Frazier and Aimee Reash will discuss what to do if no one from the committee volunteers. In the event that no one from the committee volunteers, the committee will vote on a representative outside of the committee.
 - Advancing Allegheny (board sub-committee)- Nick McIntire. No update, meeting on December 12.
- Council on Diversity and Equity (CoDE)- Aimee Reash. The December meeting hasn't happened yet, so no update.
 - Diversity, Equity, and Inclusion (board sub-committee)- Aimee Reash. The Subcommittee hasn't met recently.
- Campus Life and Community Standards Committee- Mandy Pawling
 - Allegheny Experience (board sub-committee)- Mandy Pawling

Chief Financial Officer, Search Committee

- Candidate Steven Shilling visited campus on Monday, December 2. Held an open session presentation for faculty and staff 1:30–2:30 p.m. in the Quigley Auditorium.
- Candidate Debra Fitzsimons was supposed to campus on Wednesday, December 4. She has rescheduled due to an accident.
 - Debra is the only higher ed candidate interviewed

Cabinet Meetings

- The next one will be on December 10
- Aimee Reash and Katheryn Frazier will attend
- AAC does not get the agenda in advance

Board Of Trustees Meeting

- The next board meeting will be February 6-8
- AAC and SAC leadership to get together in January to put together joint report

All-Staff Meeting Update

- Last meeting was held on November 25
- A faculty member spoke on the new master's program on campus
- If anyone has any ideas for presenters, please share ideas with AAC and SAC leadership.
- Any feedback?
 - Get dates on the calendar first, then work on the agenda

Any Human Resource Topics

- As part of our ongoing commitment to supporting our campus community, we are offering virtual meetings to proactively discuss how potential changes to immigration-related policies and procedures may impact foreign national employees, students, and their families. We have invited our Immigration Attorney, Larry Lebowitz, from Dentons Cohen & Grisby, to lead virtual sessions. Additional individual virtual meetings will also be made available in the future to address specific questions.
 - Student Virtual Meeting: December 9, 2024, at 10 am-11 am.
 - Staff/Faculty Virtual Meeting: December 9, 2024, at Noon-1 pm
- AblePay is now available to employees
 - In an effort to offer continued support to our staff and faculty, Allegheny College is now offering AblePay, a unique, no cost program that provides savings and flexible payment terms on out-of-pocket medical expenses. You simply sign up for the AblePay program and use your AblePay card when seeking medical services with select providers.
- FLSA Conversion - Katheryn Frazier will reach out to HR to ask about any clarification regarding the employees who changed from salaried to hourly in July. Meetings suggested by HR haven't happened. From a Nov 15, 2024 email from Nicole Ross regarding FLSA: "In the coming days, the Office of Human Resources will contact employees affected by the July 1, 2024 conversion and those slated for conversion in January 2025. During these meetings we will provide more information."
- Aimee Reash will reach out to Nicole Ross regarding providing a summary of updates when new iterations of the handbook are disseminated.

Winter Warm-Up Event, January 8

- AAC to contribute up to \$400 in expenses matched by SAC
- Anyone interested in helping?

Upcoming Events

- HR Open House December 11
- Save the date for Allegheny's Campus Holiday Party on Thursday, December 19, at 11:30 a.m. in Schultz Banquet Hall. Winter Break will officially begin afterward, with December 20 off, giving everyone an early start to the holiday season!

Items from the community

- Thankful for the new culture of safety and the ability to work remotely during a blizzard, for example.
- GatorHub update
 - MyAllegheny will remain active until the end of the year and GatorHub will be fully live in January.
 - AAC requests some messaging regarding clarification of dates and reasoning behind moving from myAllegheny to GatorHub.
 - Reach out to Katrina Yeung and Penny Drexel directly with questions and feedback.
 - Search for expired or old notifications you've already viewed?
 - Email for announcements?
 - How do you get to the tutorial videos provided by GatorHub?
 - Maybe share success stories of how others are using GatorHub since it's so configurable
- You may have been hearing about a new ERP/SIS coming up. The contract hasn't been signed yet. After official documentation is secured, more will be shared. But, barring something wild happening, Ellucian Colleague/Self Service will be going away over the next 1-5 years and will be replaced with Oracle Cloud.

Adjourned at 12:49pm.