

AAC Meeting Minutes — May 5, 2022

Present:

Penny Drexel pdrexel@allegheny.edu
Charity Grace cgrace@allegheny.edu
Mikka Hunt mhunt@allegheny.edu
Vann Hunt vhunt@allegheny.edu
Kirsten Peterson kpeterso@allegheny.edu
Molly Smith msmith@allegheny.edu

Not present:

Kelly Barzak kbarzak@allegheny.edu
Diane Patton dpatton@allegheny.edu

1. Items from Chief of Staff Meetings

- Last meeting 4/12 things discussed
 - Request for Hilary to attend All-Staff or another State of the College
 - Flex time / summer hours proposals are coming (they were sent via email soon after)
 - New job descriptions are being worked on, all pieces to be done and in place in the system by January 1
- Following meeting was cancelled because of a press conference

2. Events

- BBQ was cancelled
- Reminder that some employees are only 10 months and the need to find a way to reach them to invite them to summer events (mail postcard; get dates out in May and/or schedule an event for first week in August)
- Other ideas:
 - Second Saturdays - promote these - free pretzel from Make Room for Dessert? first people to show their Allegheny ID - dates are set starting in May
 - Staff event Davenport
 - Kelly Boulton - campus beautification
 - **ACTION ITEM: Present ideas to Kevin**

3. Annual wrap-up - what do we want to accomplish before June 30?

- Elections
 - **ACTION ITEM: Penny and Mikka will connect**
- Morale events (see #2)
- Employee Recognition Program — last thing to be done are vouchers

- **ACTION ITEM: Vouchers**

4. Standing Committees

- CoDE
 - Current LACRELA training events that deal with diversity are happening (this is a subscription service). Trainings are for faculty and staff, but attendance has been low and often the same people. Looking for ways to improve participation among staff, including a mention at All-Staff Meetings. There are 8 spots per session.
 - Fall Campus Climate Assessment - specifically focused on diversity and inclusion practices throughout all of campus
 - A glossary of terms that go along with the statement of community has been developed; to be posted online
- FFC
 - Several weeks were spent on healthcare; conversation was believed to be reasonable and fair between the increases for the two types (PPO and High Deductible).
 - Ron Cole presented about faculty salaries; ratio of median salaries are creeping lower / together (between levels). Ron has been working with Angela Haddad (incoming provost).
 - Matt Stinson presented a positive report about alumni giving. Discussed the great potential we have to hear from alumni who haven't been approached before, which would improve our pretty low participation rate as well. Mentioned what he's hearing from alumni is very positive, they're excited about the new college vision and the things going on on campus.

5. Other Business

1. Adirondak chairs; pros and cons were discussed. Purchase landed badly with people who have been waiting on funding for important initiatives such as training.
 - **ACTION ITEM: inquire with Kevin about how chairs were paid for**