

In-person: Amanda Pawling, Molly Smith, Katheryn Frazier, Gordon Truesdale, Carli Belosh, Jodi Mihailoff

Remote: Roslyn Perry

Excused: Josh Guthrie, Aimee Reash, Jenna McCann

Unexcused: Benjamin Mourer, Matthew Hanhold

Guest: Katrina Yeung

Oracle Update - Molly Smith & Katrina Yeung

- Two phases
 - Human Resources and finance underway, live EOY 2025
 - Student live in 2028
- Highlights of human resources and finance phase
 - Position Requisition via Oracle
 - Performance reviews/management in a consistent manner
 - Invoices can be emailed and automatically entered
 - Approvals workflow
 - Grant management
 - Expense reports
 - Budget management
- Currently building the Oracle test system with Allegheny data
- First round of training will be for building coordinators and executive assistants

Committee Representation Updates

- Finance and Facilities Committee (FFC)- Katheryn Frazier
 - We will need another committee member to join FFC on behalf of AAC
 - Healthcare Benefit Renewal- pending approval
 - Expanding salary bands- three bands will be widened, lowering overall cost, with the college picking up some cost
 - Newly proposed bands
 - 0 to \$50k
 - \$50k to \$75k
 - \$75k+
 - Dental, vision - moving to Lincoln Financial? Some will be out of network, with the overall network expanding
 - Enrollment
 - 290 net deposits (266 last year at this time)
 - We are hoping to have 30 more students than last year
 - We have more admitted students than last year, but so do our competitors

- We're in an aggressive market, especially when it comes to aid- students don't want to take on more debt
- A small waitlist has been implemented, it hasn't been in recent years
- Aid offers were enhanced based on the original offer for certain students to get more deposits
- The business plan is built for a 74% discount- we're at 76% due to the market demands to get students to commit
- There are half the amount of international students compared to last year
- Highest majors of interest
 - Business
 - Biology
 - Psychology
 - Pre-Medical
 - Undecided
- Financial Report (Verbal)
 - Revenue and expenses are matching as expected, but revenue is lower due to student retention and student count
 - No additional draws are needed from the endowment
 - Cash flow has improved, but it is tight
- Advancing Allegheny
 - Enrollment
 - Other institutions are being very aggressive with their letters of offer
 - Tuition Optimization Study - 12-week study with a consultant to analyze the core audience and know where to focus travel efforts
 - Campaign: Invest, Inspire, Invite
 - A high amount of students who were referred ended up depositing
 - Center for Career and Professional Development
 - Erin O'Day Frye- executive director appointed in May
 - Hiring a career coach and a staff member dedicated to the employer relationships
 - First destination survey- 80% answered with a 98% outcomes rate
 - Alumni are prepared for their post-graduate life
 - Excellent teaching
 - Prepared for graduate school

- Finding meaningful work
 - 25% make over \$100k
- Council on Diversity and Equity (CoDE)- Aimee Reash
 - April 7, 2025
 - Dean Roberson presented us with an outline of The Well and the new organizational structure (this was also presented at the April 28, 2025 All Staff Meeting).
 - It was made clear that this is a new structure, not a rebranding of the Office of Inclusive Excellence. It was also made clear that all current functions and systems of support will continue to be offered to students and employees.
 - Areas of focus are:
 - Well-being and life design
 - Community Engagement and Campus Dialogue
 - Achievement Initiatives
- Campus Life and Community Standards Committee- Mandy Pawling
 - Now known as the Student Enrichment Committee
 - [SEC description](#)
 - Faculty Council approved the redescription of the committee on April 3
 - Working on an External Speaker Policy, there is a draft, and getting this approved will be a priority in the Fall 2025
 - Topics for when we reconvene in Fall 2025 as SEC:
 - Review of Student Handbook revisions
 - Parking policy revisions
 - Basic needs reporting
 - Student retention efforts

Cabinet Meetings

- April 8, 2025
- Admissions
 - 5,900 total applications have been submitted
 - 211 deposits, up from the prior years
 - 104 admitted student families will be on campus April 12
- Cooperation with Local Law Enforcement
 - Add elaboration on immigration
 - Clarity to be provided in potential email and website
- [External Speaker Policy](#)
 - Committee input was to be given by April 26
 - Virtual events are being considered for risk assessment

Human Resources

- A meeting has been scheduled for May 13 at noon to learn about open enrollment and a volunteer time-off policy
- Clarify - noticed that the VTO policy says that you must take it in full days but the form allows you to take partial days

AAC / SAC Joint Board of Trustees Report

- AAC and SAC will report to the Board of Trustees on May 10
- [The report can be viewed here](#)
- Board of Trustees is meeting with AAC and SAC separately on May 8, 2025 at 4 pm.

Cluster Representation

- A new representative will need to be voted in for the athletics cluster and finance/admin for the new fiscal year
- A new treasurer will need to be appointed in July as well

Items from the community

- Upcoming events:
 - Commencement- May 10
 - Reunion Weekend - May 29 to June 2
 - Joint summer event (SEC, SAC, AAC) June 18, 2025 on Murray Lawn from 1 pm-3 pm (tentative time but date is set)
 - Expressed concerns that the dunktank is expensive
 - What about a food truck?
 - Nacho Mama, ice truck, Confections of a Cake Lover is fairly affordable