AAC Meeting Minutes
April 3, 2025

In-person: Katheryn Frazier, Ben Mourer, Joshua Guthrie, Jodi Mihailoff, Carli Belosh, Gordon Truesdale
Remote: Aimee Reash, Molly Smith, Jenna McCann
Excused: Amanda Pawling
Unexcused: Roslyn Perry, Matt Hanhold

Called to order by chairperson Katheryn Frazier at 12:03
Introduction and icebreaker question

Welcome Our New Cluster 5 Representative

- Jodi Mihailoff

Committee Representation Updates

- Finance and Facilities Committee (FFC)- Penny Drexel, Katheryn Frazier
    - Campaign Update- done in June 2027
        - Invite, Inspire, Invest
        - 35M grant from St. Moritz for Reis
        - Has helped with student referrals for admission applicants, over 100+
        - Career fairs on campus and off campus
        - Rolling out a Gator2Gator application
        - Erin O'Day Frye to take over Center for Career and Professional Development
        - Lance Zingale to provide funding for departments to have an alumni to visit campus
    - Budget Assumptions Model- Business Plan
        - Drivers of revenue
            - New and recurring students
            - Retention
            - Discount rate
            - Graduation rate
            - Endowment draws
    - Athletics
        - Women's Flag Football Proposal (Spring 2027, club until then)
            - In the state of PA it's a championship sport
            - Some current students are interested
            - Three NFL teams are within 2 hours that are growing the sport, key recruiting areas
            - Seven of eight PAC schools are interested as well

                - Going to become a NCAA sport projected by 2028
        - Human Resources
            - Risk Mitigation
                - Whistleblower Policy
                - Handbook Review
            - Fingerprinting Event
            - Henderson Brothers, renewal
            - Oracle
                - Standardized processes will be implemented based on best practices
                    - Merit Pay process
                    - Performance reviews
                    - Less paperwork
                    - Onboarding
                    - LinkedIn Learning
            - Audits
            - Employer contribution scenarios
                - Discussing incremental increases?
                - Dependent on endowment and enrollment, diversify
- Council on Diversity and Equity (CoDE)- Aimee Reash
    - No updates; next meeting is April 7, 2025
- Campus Life and Community Standards Committee- Mandy Pawling
            - The Faculty approved the redescription of the committee on April 3
            - Student handbook revisions still taking place
    - New Business
        - We have selected TimelyCare as our telehealth provider and are in the process of implementing the service. Student Life is excited and the mental health component is superior to our prior provider.
        - CLCSC report to the Board of Trustees Allegheny Experience Committee on Tuesday, April 29
        - Will be discussing parking-related ideas at the next meeting on April 16

Cabinet Meeting

- 150th anniversary of The Campus
- ALIC @ Bessemer Accreditation is approved
- Admitted Student Events
    - March 22 (est. 100 signed up)
    - April 12 (est. 50 signed up)
- Candidate Travel

- United Methodist Church relationship (formerly affiliation)
    - There's a historical connection
    - Benefits include scholarships and resources
    - The board would have to deliberate
- Government policies
    - Proactive not reactive
    - Impacting the graduates' school admissions and research; outcomes may be affected
- Next one is April 8, 2025

AAC/SAC Joint Summer Event

- Anyone interested in helping plan?
    - Aimee, Katheryn, Ben have offered to help plan
    - June 18?
- Ongoing planning document

All-Staff Meeting

- The next All-Staff Meeting is April 28
    - Matt Stinson
    - Heather Moore Roberson
    - FFC Update

AAC / SAC Joint Board of Trustees Report

- AAC and SAC will report to the Board of Trustees on May 10
- If there are any particular updates you want to see included, let the chair or vice chair know

Human Resources

- Are we interested in having someone from HR join an upcoming meeting?
    - No questions at this time
    - Suggest a meeting closer to go-live of Oracle and the standardized processes

Cluster Representation

- From the bylaws "The elected term of service is two years. Members may be elected to and serve not more than two consecutive terms."
- One more year of service with no opportunity for another consecutive term
    - Katheryn Frazier
    - Amanda Prawling
- One more year of service with an opportunity for another term

    - Joshua Guthrie
    - Roslyn Perry
    - Aimee Reash
    - Jodi Mihailoff
    - Carli Belosh
    - Benjamin Mourer
- Update Aimee and Katheryn by our next meeting, May 6, if you are going to pursue another term
    - Gordon Truesdale
    - Molly Smith
    - Jenna McCann
    - Matt Hanhold
- Questions around combining AAC and SAC
    - Some representatives wondered why staff are hesitant to merge committees
        - AAC would only merge if SAC wants to merge
        - Concern about staff losing representation
        - Staff don't want to serve on a committee with their boss
        - Socioeconomic disparity across committees
        - Could we expand our reach of representation by merging?

Items from the community

- Gator Day/Declaration Day- April 7
- Gator Give Day - April 17
- ALIC@Bessemer Ribbon Cutting - April 24
    - Campus Invite for April 25
- Founder's Day- April 24
- Commencement- May 10
    - Volunteers are needed
- Reunion Weekend - May 29 to June 2
    - Volunteers are needed