



ADMINISTRATIVE ADVISORY COMMITTEE

WELCOME BYLAWS OFFICERS MINUTES

Administrative Advisory Committee (AAC) Meeting

Reis Hall Lincoln Room

March 13, 2001

Present: Ann Areson, Melissa Barnes, Joe DiChristina, Cathy Madigan, Erin McAdams, Phil Ness, Dave Roncolato, Don Vrabel and Mary Jane Webb. Terrence Mitchell and Marian Sherwood were unable to attend. Mary Norton attended as our liaison and as a representative of AEC.

The minutes of the previous meeting stand approved as written.

Phil Ness stated his appreciation for the intramural teams from the faculty, staff and administration that have joined the intramural program.

Mary Norton asked members of the committee how they felt salary increases should be distributed in future years. Should there only be a percentage increase for cost of living for everyone or should an equity pool be included? This year's salary increases will be a 3.2% cost of living increase plus an equity pool. Discussion followed.

Cathy Madigan reported that Dean Peterson, his wife and son are the spokes persons for this year's March of Dimes Walk on April 29th starting at the Fairgrounds. The walk is approximately 5 miles long but not everyone has to complete the entire walk. There is a large group of students participating and they are hoping for participation from the faculty, staff and administration. For information, call Dean at 3351.

Cathy Madigan has tentatively set up March 29th for the next lunch for new administrators. AAC Committee members are to let her know if they are available on that date. Cathy will contact any new administrators to see if they are available.

Mary Jane Webb reported on the status of the election of new members. We will be electing five new members to replace those that have served two years. It was noted that the five members leaving will be on the ballot unless they have served two consecutive terms of two years each. There will be a note in the Memo on April 9th indicating that the ballot will be in the mail on April 16th. The ballots are due back on April 26th and will be counted on the 27th. The top 15 nominees will be contacted by phone to determine if they are willing to serve on the committee. The electoral ballot will be mailed on May 7th and due on the 15th. The committee will call the top five to see if they are willing to serve on the committee.

The Spring event date has been changed to May 24 because the family picnic is on the 22nd. Further details will be coming on this event.

Don Vrabel reported from FFC that Marcus Buckley, the new Vice President for Finance will arrive on March 19th. Fie also mentioned the open meeting of FFC on March 14 with Tom Celli to discuss the Master Plan for Allegheny College.

The next meeting will be on April 10 in the Lincoln Room in Reis Hall.

Phil Ness motioned that the meeting be adjourned and Melissa Barnes seconded the motion.

Mary Jane Webb
Secretary

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