ADMINISTRATIVE ADVISORY COMMITTEE

Administrative Advisory Committee (AAC) Meeting
Reis Hall Lincoln Room, March 14, 2000

Present: Amy Hirschy, Rich Metzger, Melissa Barnes, Ken Hanna, Sonie Parry, Marian Sherwood

The meeting was called to order by chair Amy Hirschy.

The meeting began with a discussion of AAC's budget and how it should be spent. Members agreed to hold an open house for all administrators in the coffeehouse and to hold an AAC dinner at the end of the year, possibly joining forces with SAC. The open house is planned for the week of June 6th.

Members agreed that the lunches with new administrators held in February had gone well.

Discussion moved to the issues of young administrators who are not represented on the committee. Members agreed to poll young colleagues about any issues that concern them.

Rich mentioned that two people had asked about the memo from Joe Grasso regarding vacation time. In that memo the week between Christmas and New Year's Day was worded as part of the 3-year salary plan, so the question was raised as to whether it would be discontinued after that. Amy responded that the week is not a guaranteed benefit. There are no plans to discontinue it at this time, but the administration does not wish to be locked into offering it.

The committee also discussed summer hours.

Kan Hanna has agreed to provide a tour of the campus for any interested members of the campus community. The tour is planned for Tuesday, April 18th and will begin in Reis Hall and end there with a box lunch provided by AAC. Marion and Sonie agreed to coordinate inviting the campus and arranging for the food.

Amy reported that the Finance and Facilities Committee is awaiting the New Initiatives proposals which are currently being reviewed by AEC.

The meeting was adjourned at 1 p.m.

Melissa Barnes
Recording Secretary