Administrative Advisory Committee Meeting Minutes
January 8, 2008

Present: Anna Button, Jim Fitch, Peg Hart, John Mangine, Andy Naples, Angelo Panzetta, Josh Tysiachney
Not Present:, Sarah Holt, Jacquie Kondrot, Pam Majors, Mandy Prusia

The meeting was called to order at 12:09

Minutes Approval:
December minutes were approved, motion by Josh, seconded by Jim

Committee members welcomed John Mangine to AAC and bid farewell to Anna Button, who will be leaving the College at the end of January. Angelo agreed to replace Anna as recording secretary. Appointing a new representative from cluster 3 will be discussed at the February meeting.

Financial Report:
Josh reported that AAC currently has $506.09

FFC Update:
No update.

Old Business:
Survey for constituents—committee members reviewed a draft of a professional development survey. Josh will circulate a revised draft prior to the February meeting.

Peg will check with Human Resources about publicizing the wellness programs available to employees through Highmark.

New Business:
None

Items from the Community:
Rick Holmgren will discuss the technology plan at the February meeting.

The meeting adjourned at 12:29.

Respectfully submitted,
Anna Button