

AAC Meeting February 4, 2010

LOCATION:

Murray Hall

PRESENT:

Alan Bartlett

Matt Gullatta

Betsy Rhoades

Anthony Cipollone

Jason Ramsey

Penny Frank

Jared Luteran

Sandra Sanford

Rob Clune

NOT PRESENT:

Cynthia Burton

*Meeting minutes can be found
online at:
sites.allegheny.edu/AAC*

Call to order

12:10 p.m.

Mike's departure

Mike Richwalsky has taken a job at John Carroll. Betsy is acting chair in his absence, we will discuss the methods of shifting duties (see next item).

In the meantime Betsy has agreed to serve as interim chair.

Tony is appointed to replace Betsy as vice chair.

Problems with bylaws

Betsy has reviewed the bylaws and there are problems with the way they are written.

- Replacing chair has requirement of 1 year service
- Unclear action in event of a vacancy of an officer
- There are issues with the clusters no longer being representative of the existing office structure

Jason Ramsey made the point that the bylaws haven't been updated in at least 10 years, they deserve a fresh look. Particular attention should be paid to the election process, clusters are no longer effective.

Tony has also reviewed the bylaws and found several issues with them.

Suggestion was made for an ad hoc committee to review all the bylaws.

ACTION ITEMS:

Tony will chair the ad hoc Bylaw Review Committee. Jason Ramsey and Matt Gullatta volunteered to be on the committee.

Goal to have new draft for the next meeting.

Special request from interim chair

Betsy would like to ask half of the committee to serve a third year. Although it goes against the bylaws, there has been too much overturn, and we're going to have a problem of the entire committee being replaced in a year.

ACTION ITEMS:

Who will stay extra year?

Replacing vacancy

Bylaws state we need to choose the person with the highest votes in that cluster. Voting for Mike's cluster was not done last year because we had two repeaters (Mike and Penny).

If we replace from another cluster it could create a problem of unequal representation.

ACTION ITEM:

We will offer the vacancy to the person with the next highest votes in the New Employee cluster

Attention will be taken to that issue by the Bylaw Review Committee.

Replacement will only serve out the rest of the year. (Suggestion to the Bylaw Review Committee to make the AAC "year" continue to end of August.)

continued

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continued

Diversity Gender Equity Mailing

The DEG chair, Professor Ian Binnington, approached us for feedback on a survey they want to send out. Betsy passed out copies of the survey.

Issues brought up by the group:

- Is this being done in conjunction with earlier efforts? People seemed think no, it's a different committee.
- What is the purpose? What will be done with the data?
- What percentage return do you need to be effective?
- Because there are three sections, and all are optional, is it going to skew the data to get only some pieces back from some people?
- How are people returning them? If they return a piece, is it going to be too small and get lost in the campus mail? Could envelopes be considered? Or a drop location?
- How can they be sure only one goes to each person (so there aren't duplicates or fraud?)

ACTION ITEM:

Penny will write up our concerns to send to DGE, to review at next meeting

Daily campus email

A new version is being tested, everyone on the committee agreed to be on the test list.

Meeting adjourned

1:08 p.m.