

## Administrative Advisory Committee

Minutes for  
December 3, 2015

**AAC Members Present:** Andy Cooley, Christi Pendolino, Lauren Kennedy, Carli Belosh, Craig Sewall, Jaime Plunkett, Beth Curtiss, Heather Grubbs, Kristin Mook

- **Marjorie Klein**, Vice President for Development and Alumni Affairs, joined the meeting to talk about the endowment campaign
  - The campaign will run through the year 2020 with an overall goal of raising \$200 million
  - Our current total raised is \$116 million
  - Many members of the Allegheny community give, thank you
  - The college is averaging \$20 million/year in gifts
  - Two Major Gift Officers will be leaving the college, Andrea McKinty accepted a position elsewhere and Bruce Whitehair will be retiring
  - Overall we are on a trajectory of success to meet all of our goals within the projected time frames
- **Carli Belosh**
  - We will move forward with the joint SAC/AAC “welcome back” after Christmas break
    - Food/beverages served will be light and inexpensive
    - SAC has a banner they would like to hang during this event indicating they sponsored the event, no objections to this among AAC members and we will not purchase our own banner
  - Looking for feedback on how to best utilize meetings and committee members
    - What do you need from me? Do you like the current format? Do we want to be involved in bigger projects?
- **Christi Pendolino**
  - Perhaps we could serve as a welcome committee to new employees (focusing on other administrators, primarily) with either one-on-one connections or a group event once or twice a year
  - Could ask if the “new employee mentoring” committee would like to join us at a meeting to talk about collaboration
- **Carli Belosh**
  - We will revisit this discussion at our next meeting on January 7<sup>th</sup>
  - May need to evaluate the “clusters” when we return to make sure all are represented
  - Thursdays are still ok for AAC meetings