Administrative Advisory Committee
April 6, 2017 Minutes
Shared Governance Conversations

Guests: Ron Cole, Eileen Petula

Take Aways From Conversation:

- Historically the link for AAC with Shared Governance has been through FFC
- What can AAC do moving forward to be active in representing the administration of Allegheny?
    - Look at and discuss FFC minutes every AAC meeting, in addition to having updates from committee reps
    - Invite Eileen to one meeting per semester, assist in providing feedback for All-Campus Meetings, and provide agenda items
        - AAC report out at All-Campus Meeting?
    - Thinking about how to share information at AAC meetings to respective departments and assigned clusters. What are effective ways to distribute information to respective clusters?
- Weaknesses found in the shared governance system
    - Communication is not always effective
- ***Action items for AAC Fall Semester 2017:***
    - Discuss summer Board of Trustee reports first fall meeting
    - Discuss FFC meeting agendas/minutes every meeting
    - Invite Eileen to meeting once a semester
        - Provide feedback regarding EVP's potential College Budget 101 Class for staff
        - What do we want out of that?
        - Survey clusters for their thoughts
    - Discuss actions the group could take moving forward to better serve fellow administrators
        - How can we enhance employee development?
            - Mentoring Program?
            - Staff Development Week?
                - Tabling
                - Speaker/ Author
                - Partner with SAC
                - Department sharing sessions/breakout sessions
                - Group book read
                - Utilize Campus Expertise
            - Monthly email to clusters?
    - Invite Human Resources to a meeting
    - Reach out to Eileen or Patti Kid with any concerns or feedback moving forward