AAC Meeting Minutes
April 6, 2023

Members Present: Kirsten Peterson, Penny Drexel, Marissa Kawinski (remote), Jonathan May (remote), Katheryn Frazier

Committee Representation Updates

- Council on Diversity and Equity (CoDE)- Jonathon
    - Last two meeting have focused on land knowledgement, Indigenous Communities
    - Discussed potential community discussions
    - Concern over repriations requests or compensation, conversation should turn
- Finance and Facilities Committee (FFC)- Penny, Kirsten
    - Discussion about financial programs or online resources, webinars
    - Henderson Brothers keep saying they have resources, but can't find it
    - Should come from HR
- Campus Life and Community Standards Committee- Amanda
    - No update

Board Sub-Committee Updates- No upates, didn't meet yet

- CLCSC to Allegheny Experience- Amanda Pawling
- FFC to Advancing Allegheny- Kirsten Peterson
- CoDE to Diversity, Equity, and Inclusion- Jonathon May

Update From Shared Governance Workshop- Jonathan, Kristen

- Presented to board meeting

Cabinet Meeting Report:

- Katheryn Frazier and Linda Lees touched on concerns from employees including:
    - More compensation
    - Remote flexibility
    - Turnover, offices feeling overwhelmed
    - Support from Human Resources
        - Ron is hopeful that the new Director of HR will set a new tone and expectation to that office
- The President's Cabinet:
    - Clarified they will listen and report back to SAC/AAC on any updates
    - Expects to have SAC/AAC attend their meetings at some cadence
    - Asked if the turnover was a lateral or upward move (Answer was lateral)
    - If employees were staying in higher education (Answer was yes)

    - Will collect more concrete date on turnover
- Other notes:
    - Heather Moore Roberson would like to meet with AAC/SAC
    - SAC/AAC were invited to meet the Hill Group (market research) on April 18

Middle States Update

- Middle States went well, no issues so far
    - Insitutional outcomes, missions, and ethics were all positive
- Kirsten said the meeting when well, responses were honest
- Middle States was interested in how we functioned

Anniversary Project Update- Diane

- Reprint vouchers to start program

SAC/AAC Adulting Session Update- what topic do you want to see covered?

- Retirement, investments
    - Long- term goal setting

Reassess pretzels on First Fridays- Continue or discontinue?

- Penny to call to see if the bakery is still interested in doing it and how much

Commented [1]: @pdrexel@allegheny.edu called Save Room for Desert. Here's what I found out:

*Each pretzel is $6, so for up to 30 it would be $180
*On average Mary would give out 5 to 10 and would be willing to do it again
*The Second Saturday dates are: May 13, June 10, July 8, August 12, and September 9

Marshallows and Merch- Feedback

- Kirsten, Marrissa says it was well-attended and nice
- Local giftcards were appreciated
- Denise will pull numbers from their sales during the event
- Will plan another gathering with SAC in the summer or fall
    - Mid-July OR first week in August
- Will ask SEC (Service Excellence Comm) if they'd like to help fund it (Diane)

All Staff Meetings- Feedback

- Are now in person with a remote option- faculty meetings follow this procedure
- Working on reserving physical location and ordering food

Holiday Gift

- An employee suggested instead of a holiday gift to put the money in a campus project but on March 2nd it was discussed with AAC and SAC

- Although we appreciate the input, the forum still agreed the gift was nice and changing the holiday gift into a campus project would involve considerate thought since it would involve more stakeholders
- Gift sustainability is thought through

Staff Recognition

- Staff are recongized with the Sherman Award
- Do we want to create our own staff award?- ongoing conversation

Balance for committee: $840.00

Additional Items from the Committee:

- Ian and Jim are working on emergency procedures
    - Do they present at the All-Staff meeting?
    - Tentatively yes, depending on the specific topic