



ADMINISTRATIVE ADVISORY COMMITTEE

WELCOME OFFICERS OFFICERS MINUTES

Administrative Advisory Committee (AAC) Meeting Reis Hall Treasure Room, Feb. 8, 1999

Present: Ruth Wheeler, Michele Deudne, Ed Blaguszewski, Pat Ferrey, Some Esterly Parry, Nancy Sheridan, Amy Hirschy, Ken Hanna and Susan Plunkett.

The meeting was called to order by Chair Ruth Wheeler at 4:07 p.m.

Minutes of the Jan. 11, 1999, meeting were approved.

Ruth reported that Vice President John Reynders was busy, and he could not attend our meeting. Ruth provided updates on these matters:

- (1) The preliminary FY 2000 budget will be submitted to the Board of Trustees at its February meeting.
- (2) Discussions continue at the AEC level regarding the proposed employee evaluation process. The implementation schedule will be revised due to the ongoing review.
- (3) The revised short-term disability policy has been approved by the president.

Amy Hirschy reported that FFC will discuss the budget, and it will review new initiative proposals regarding arts management and outdoor recreation.

The committee discussed a plan to enhance employee recognition. Subsequently, it approved (following e-mail review) a proposal for submission to AEC. Additional recognition was supported by AEC, but members had reservations about some details in the recommendation. Further discussion is anticipated.

The meeting adjourned at 4:47 p.m.

The next meeting will be held Monday, March 8 at 4 p.m. in the Reis Hall Treasure Room.

Ed Blaguszewski
Recording Secretary